

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT - Right to Information Act 2005 (Central Act No.22 of 2005) - Publication of Information under Section 4 (1) (b) of the Right to Information Act, 2005 - Revised Information - Published - Orders -issued.

MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT (OP-I (1)) DEPARTMENT

G.O.Ms.No. 485

Dated: 25-07-2009
Read the following:-

1. The Right to Information Act, 2005, (Act No.22 of 2005 Central Act) Published in Gazette of India (Extraordinary) vide Notification No.25, dated: 21-06-2005.
2. Circular Memo.No.85347/I&PR.II/A1/2005-6, GAD dated: 30-08-2005.
3. O.O.Rt.No.45, MA & UD (OP-I) Dept., Dated: 03-03-2009.
4. U.O. Note. No. 38321/RTIA/GPM&AR/08-2, G.A. (GPM&AR) Deptt., dated 20-11-2008.

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ORDER: -

Whereas Section 4 (1) (b) of the Right to Information Act 2005 (Central Act No.22 of 2005) casts an obligation on every Public Authority to publish the revised information on 17 items referred to therein in the said section.

2. In compliance to the above statutory obligation, and in pursuance of the orders issued in the reference 4th read above and in continuation of the orders issued in the reference 3rd read above the revised information in respect of Municipal Administration & Urban Development Department is herewith published as noted in the Annexures to this order.

3. Copy of this order is available on Internet and can be accessed at address <http://www.ap.gov.in/goir>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**Dr. C.V.S.K. SARMA
PRINCIPAL SECRETARY TO GOVERNMENT**

To
All Junior/Senior Officers in MA & UD Dept.,
All HODs under the Administrative Control of MA & UD Dept.,
The GA (GPM & AR) Department

Copy to:

All Sections in the Department
All Departments of Secretariat
All Collectors & Dist Magistrates.
P.S to Secy, APIC, HACA Bhawan, Nampally, Hyd.

//FORWARDED BY ORDER//

SECTION OFFICER

ANNEXURES
ORGANISATION, FUNCTIONS AND DUTIES
 Section 4(1) (b) (i)

Sl. No.	Name of the organization	Address	Functions	Duties
1.	Municipal Administration and Urban Development Department	"L" Block, Ground Floor, A.P. Secretariat, Hyderabad - 500 022.	The Business transacted by the Department is as specified in the 1 st Schedule under Rule 4 of A.P. Business Rules and Secretariat Instructions notified in exercise of the powers conferred by clause 2 & 3 of Article 166 of the Constitution of India by the Governor of A.P.	Duties as specified in Secretariat Office Manual and A.P. Business Rules and Secretariat Instructions

POWERS AND DUTIES OF OFFICIERS AND EMPLOYEES

(Section 4(1) (b) (ii))

1. Principal Secretary to Government/E.O. Principal Secretary to Government/Secretary to Government

He is the Official Head of the Department. He is responsible for careful observance of the Business Rules and Secretariat Instructions in the Transaction of Business in the Department. He exercises general supervision and control over the staff under him and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. It is his duty to take efficient steps for the prompt dispatch of Business in the department. One or more Additional Secretary/Joint Secretary/Deputy Secretary and Assistant Secretaries of Government usually assist the Principal Secretary /E.O. Principal Secretary/Secretary to Government.

2. Additional Secretary to Government/Joint Secretary to Government/Deputy Secretary to Government

The Additional Secretary to Government/Joint Secretary to Government/Deputy Secretary to Government occupies a position almost identical with that of Principal Secretary/E.O. Principal Secretary/Secretary to Government in regard to subject allotted to him and can send cases for orders direct to the Minister or to the Governor. He exercises also the functions of an Additional Secretary to Government. The Principal Secretary/E.O. Principal Secretary/Secretary to Government remains responsible for the subjects allotted to the Additional Secretary to Government/Joint Secretary to Government/Deputy Secretary to Government in the department.

3. Assistant Secretary to Government

The Assistant Secretary to Government exercises control over the Sections placed in his charge with regard to dispatch of business and in regard to maintaining discipline in the Sections.

4. Section Officer

The Section Officer is In-charge of a Section in the Department. Two Assistant Section Officers assist him. He is responsible for all files relating to the subjects allotted to the Assistant Section Officers under him. He is directly responsible to the officers under whom he works for the efficient and expeditious dispatch of business in all stages in his Section. The Training of the Assistant Section Officer under him is one of his Principal functions. He himself undertakes to deal with the more difficult or important papers. He is not expected to express his views or to suggest what orders

should be passed on case when there is clear precedent or the case is of a routine nature. He should maintain discipline in his Sections.

5. Assistant Section Officer:

The main duties of Assistant Section Officer in a Section are to reference the communications properly and to assist the Section Officer in dealing with cases relating to his Section. He is expected to do work of a routine and mechanical nature such as maintaining the prescribed Registers, typing drafts, fair copying dispatching and indexing.

6. Stenographers:

The Stenographers working as Private Secretaries to Principal Secretary / Secretary to Government do shorthand work for them. The Stenographers Working for Special Secretary / Joint Secretary / Deputy Secretary are to do shorthand work for them and such other items of work as are entrusted to them.

PROCEDURE FOLLOWING IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY:

(Section 4 (1) (b) (iii))

The procedure involved in decision making is by way of consulting the specialized Departments in that field like, Finance, General Administration and Law Departments, circulate the file to the concerned Minister and Chief Minister, through Chief Secretary and placing the matter before the state Council of Ministers and A.P. Legislature wherever necessary. The decision will be implemented by the respective Secretaries of the Department. The business will be disposed by the concerned as per the delegation of powers.

NORMS SET FOR THE DISCHARGE OF ITS FUNCTIONS:

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS:

(Section 4 (1) (b) (iv) & (v))

1. O.P.-I

A.S.O.-I: - All establishment matters from ASOs, S.Os. Stenos and above of MA&UD Department, Loans & Advances to staff, Newspapers bills to officers, Modi Xerox maintenance, APTS Bills, Medical reimbursement to the staff and retired employees of ASOs and above categories and Assembly passes and Miscellaneous.

A.S.O.-II: - Stores, Establishment of TCAs and Class IV employees, Data Entry Operators, Telephone bills and contingent bills, Maintenance of Vehicles, petrol bills and others and Medical reimbursement to the staff and retired employees.

2. O.P.-II

A.S.O.-I: - Salary bills, Drawal of Loans and Advances of GPF, LTC bills, TA bills, Medical bills, Payment of Minister's salary & other bills, Reconciliation with P.A.O. and other miscellaneous bills.

A.S.O.-II: - All contingent bills, telephone bills, petrol bills, Newspapers & Xerox bills.

3. A-Section

A.S.O.-I: - All matters relating to Water Supply in all the ULBs.

A.S.O.-II: - Establishment matters of Municipal Commissioners of all Grades including Valuation officers / R.D-cum- A.C.s of Municipal Administration, Establishment matters of O/O Commissioners & D.M.A. (Gazetted).

4. B-Section

A.S.O.-I: - All Urban Development authorities Establishment matters, Foreign Tours/postings of Higher Officer's Urban Development Authorities, Staff pattern, Creation of new posts, Regularization of services, Framing of service rules, Conversion of posts, Court cases on service matters.

A.S.O.-II: - Establishment of DTCP, Annual inspection reports in all Municipalities, Deputations, Ratification Orders, Staff pattern, Foreign tours /Higher studies (MURP).

5 C-Section

A.S.O.-I: - (PH&ME Engineering Establishment), Convening of D.P.Cs from 4th level Gazetted and above. SEs, CEs & ENCs, Promotions, postings & Transfers to the State Service Officers of PH&ME Engineering Establishment i.e. EEs, SEs, CEs & ENCs OMC (Services) recommendations in respect of State Services, Service Rules of PH&ME Engg. Establishment, Deputing the officers to abroad for attending to the Seminars, workshops & trainings, Releasing of pensionary benefits to the retired CEs and above. Compulsory wait to the Officers who have waited for posting upto 30 days.

A.S.O.-II: - Transfers, postings, deputation of AE/AEEs & Dy.EEs if necessary, Clarification on Ministerial & Subordinate Services of both Technical and Non-Technical staff of PH&ME Engg.Deptt., i.e. from Contingent staff, Class-IV to Superintendent & Works Inspectors, Draftsmen, AE/AEEs & Dy.EEs., OMC recommendations (Services) in respect of Ministerial & Subordinate services, Service matter of in-service NMRs working in PH&ME Deptt., Service matters of Municipal

Engg. Establishment, Service matters of Ministerial & Subordinate services in respect of O/o.ENC (PH).

6. Coordination Section

A.S.O.-I: - Consolidation, COPE, Caring Gov, Assembly matters & LAOs, Performance indicators, Kadapa and Anantapur Municipal Corporations, Misc. items and Right to information Act.

7. CMP Section

A.S.O.-I: - CMP Cases, Rajiv Palle Bata, Rajiv Nagar Bata, SPIU and Court cases-consolidation.

8. D-Section

A.S.O.-I: - All service matters pertaining to Guntur, Rajamundry, Kakinada and Nizamabad Municipal Corporations, All Land matters pertaining to Guntur, Rajamundry, Kakinada and Nizamabad Municipal Corporations.

A.S.O.-II: - All service matters pertaining to Kurnool and Warangal Municipal Corporations, All Land matters pertaining to Kurnool and Warangal Municipal Corporations.

9. E-Section

A.S.O.I:- All the V & E cases in the state except MCH.

A.S.O.-II: - All the V&E cases relating to Commissioner /UDAs /HMWSSB and other staff.

10. Election Section

A.S.O.I:- Issuing instructions on reservation of post of Chairperson /Members, Appointment of Special Officers, 74th Constitution Amendment to ULBs, Miscellaneous 1-Ele, Allegations against the elected representatives, Allegations against Co-opt members Selections and Vehicle permission on hire basis to Chairperson's.

A.S.O.II:- Performance Achievement Reports of ULBs, Constitution of ULBs, Upgradation of ULBs, Deletion/merger of some areas of ULBs, Division of ULBs into Wards, Information on Urban Local Bodies, State Election Tribunal, Amendment to ULBs Acts in respect of election matters, Issuing instructions/conducting elections to ULBs and Miscellaneous-II Information base on Urban Local Bodies.

11. F- Section

A.S.O.I:- .All Establishment matters of MCH employees, Matters regarding installation of Statues in MCH area, All Assembly matters pertaining to MCH and PAC, Audit Paras, CAG Reports.

A.S.O-II:- All General matters of MCH (i.e. Administrative sanctions for major works, land acquisition for Road widening, lease of MCH properties, Establishment matters of UCD wing employees of MCH and All Public representations pertaining to MCH.

12. G - Section

A.S.O.-I:- Establishment matters relating to Sanitary Inspectors and Health Assistants working in the Municipalities in the State, Establishment matters relating to Ministerial staff working in Municipalities in the State Regions and Hiring of vehicles by the Officials of Municipalities and D.M.A.

A.S.O.-II: - Matters relating to transfers of Municipal Teachers, Matters relating to Medical Officers and staff of Municipal Dispensaries, Matters relating to NMRs of Telangana, Andhra and Rayalaseema Regions, Privatization of Sanitation in Municipalities and Matters relating to Badili Workers of Municipalities.

13. H - Section

A.S.O.-I:- All change of land use cases pertaining to all Municipalities except which are covered by UDAs, Approval of Master Plans / Revision of Master Plans to all Municipal towns, MMTS Project and Hyderabad Metro Rail Project and Urban Transport for all 1 Million plus Cities of Andhra Pradesh.

A.S.O.-II: - All change of land use cases/approval of Master Plans and Revision of Master Plans pertains to all UDAs except HUDA / VGTMUDA, Change of land use and other matters relating to Cyberabad Development Authority except service matters, Matters relating to SIPB, SIPC, Single Window and Outer Ring Roads and Satellite Town Ships Projects.

14 I- Section

A.S.O.I:- Change of land use and all other matters related to HUDA area, QOSUDA (except service matters and grants), Green Hyderabad Project, Mega-city Project, Buddha Poornima Project Authority, Hyderabad Airport Development Authority.

A.S.O-II: - Change of land use and all other matters related to V.G.T.M.UDA, Basar Development Authority, Outer Ring Road Project, Hyderabad Growth Corridor and Cyberabad Development authority.

15. J- Section

A.S.O.-I: - Allotment/Alienation/Lease of land in Municipalities, Utilisation /Acquisition of land by Municipalities, Lease /Sale / Transfer of Municipal Properties, Administrative sanction for construction of shopping complexes, Allotment of alternate site / compensations, Administrative sanctions and allied matters of Road over bridges / Railways, Over Bridges/Road Under Bridges, Developmental works such as maintenance of roads, parks etc., in Municipalities and Allotment and Transfer of Municipal Service Quarters.

A.S.O.-II: - Transfer of powers and functions of Municipalities to APIIC (AP Ind. Inf. Corpn.), E-SEVA centers and Implementation of MEGA (Municipal Electronic Governance Authority) Project in Municipalities, Solid Waste Management matters of all Municipalities, Naming of Streets/Stadiums/Parks etc., in Municipalities, Errection of Statues in Municipalities.

16. K- Section

A.S.O.-I: - Matters relating to Vijayawada Municipal Corporation.

A.S.O.-II: - Matters relating to Visakhapatnam Municipal Corporation and Budget Preparation

17. L-Section

A.S.O.-I: - Disciplinary cases relating to Spl .Grade & Selection Grade Commnrs & quality control in Mplts. & Corpns.

A.S.O.-II: - Disciplinary cases relating to Gr-II & Gr.III Commnrs.& TPOs.

18. M - Section

A.S.O.-I: - Policy Matter pertaining to Building regulations /Building Rules/Bye-laws/Layout Rules & FAR Policy, Issues regarding Unauthorised constructions/Illegal Constructions/Unauthorised layouts in respect of Corporations and Municipalities in A.P. Court Cases.

A.S.O.-II: - Policy Matter pertaining to Building regulations /Building Rules/Bye-laws/Layout Rules & FAR Policy, Issues regarding Unauthorised constructions/Illegal Constructions/Unauthorised layouts in respect of Corporations and Municipalities in A.P. Court Cases.

19. TC - Section

A.S.O.-I: - All Plan Grants, Property Tax, Professional Tax of Municipalities and Corporations. Exemption of Transfer duty, License fees, Advertisement Tax, Court cases Co-ordination.

A.S.O.-II: - All Non-plan Grants, Budget Releases, Re - appropriations & Expenditure Reviews.

20. UBS - Section

A.S.O.-I: - APUSP Project (DFID)-Sanction of Towns-Urban Reforms Incentive Fund(URIF), APMDP Class I&II Sanction of new Towns(Netherlands), State Finance Commission, Service matters pertaining to the staff working in the Districts. APURMS (World Bank) Poverty Alleviation Project under Italian Grant Assistance under PHRD grants. CMP's & Miscellaneous.

A.S.O.-II: - SJSRY/NSDPEIU's including Tribal Sub-plan Budget maintenance, 2nd State Finance Commission. File Disposal and Adharsha Bhashti schemes, IDSMT Schemes. Implementation of IDSMT Schemes in the State and UIDSSMT

21. W - Section

A.S.O.-I: - NRCP, ILCS, Clean & Green, Underground Drainage of all Municipalities in the state and all matters relating to Nellore Municipal Corporation.

A.S.O.-II: - Krishna Project, water supply and sewerage in Twin Cities and all matters relating to HMWS&SB except service matters, Service matters of Managers of HMWSSB and Establishment matters of HMWSSB employees both technical & Non- technical.

22. VIG.I - Section

A.S.O.-I: - All ACB Cases relating to Municipal Corporation of Hyderabad (excluding engineering and Town Planning matters)

A.S.O.-II: - All ACB Cases relating to the Engineering staff and Coordination meetings and Review of all Vigilance Cases.

23. VIG.II- Section

A.S.O.-I: - All complaints received (except ACB and V & E) relating to the subordinate staff of the Municipalities and ENC (PH).

A.S.O.-II: - All complaints against staffs relating to all Corporations/U.D.As. and HMWSSB.

24. VIG.III - Section

A.S.O.-I: - All the V&E cases pertaining to GHMC.

25. VIG.IV - Section

A.S.O.-I: - ACB cases relating Municipal Commissioners and other staff involved with the Commissioner.

**THE DEPARTMENT SHALL FOLLOW RULES, REGULATIONS
AND INSTRUCTIONS IN THE FOLLOWING ACTS / RULES /
MANUALS ETC.**

1. Secretariat Office Manual.
2. A.P. Fundamental Rules.
3. A.P. Civil Services(Classification, Control and Appeal) Rules, 1991.
4. The Andhra Pradesh Civil Services (Conduct) Rules, 1964.
5. The Andhra Pradesh State and Sub-ordinate Service Rules.
6. Rules for the Grant of Miscellaneous Loans and advances to Government Servants.
7. The Andhra Pradesh Integrated Medical Attendance Rules, 1972.
8. Business Rules.
9. A.P. PH & ME Service Rules.
10. A.P. PH & ME Sub-Ordinate Service Rules.
11. A.P. Revised Pension Rules, 1980.
12. A.P. Leave Rules.
13. A.P. Ministerial Service Rules.
14. Vigilance Manuals I to IV.
15. A.P. Urban Areas(Development) Act, 1975.
16. Hyderabad Metropolitan Development Authority Act (Act.No. 8 of 2008)
17. A.P. Town Planning Act, 1920.
18. Greater Hyderabad Municipal Corporation Act, 1955.
19. A.P. Municipalities Act,1965

The business of the Government shall be transacted in the Department as per the Business rules and in terms of the S.O.M. The required budget allocation will be obtained by placing necessary proposals to the Legislature through Finance Department for the various Schemes as may be decided by the Government that are sanctioned and that are to be taken up based on the priority for the benefit of the State and Streamline the expenditure.

**A DIRECTORY OF OFFICERS AND EMPLOYEES IN MUNICIPAL ADMINISTRATION AND
URBAN DEVELOPMENT DEPARTMENT UNDER THE CONTROL OF PRINCIPAL
SECRETARY TO GOVERNMENT**

(Section 4 (1) (b) (ix))

Sl. No	Allotted to Officer Sri/Smt.	Block/Floor/Room No.	Cell No	Office	Residence	Tata
1.	Dr.C.V.S.K. Sarma, IAS, Principal Secretary to Govt.,	L/Ground Floor/104	9848128711	23452499 23450622	23550256	2404
2.	Sri S.P. Singh, IAS., Commr. & S.O. & E.O. Prl. Secy. to Govt.		9177001116	23262266 23261262		
3.	Smt Pushpa Subrahmanyam, IAS, Secretary to Govt.	L/Ground Floor/110	9849904782	23454965	23450525	2348
4.	P.K.Jha, IFS, Spl.Secy.	L/Ground Floor/108	9849904774	23452152	27675323	2429
5.	Lokesh Jayaswal, IFS, Joint Secy. to Govt.	L/Ground Floor/106	9866265261	23453674	23395237	2730
6.	T.Krishna, Joint Secy.	L/Ground Floor/104	9949904781	23450353	24534781	2361
7.	RamachandraReddy, Jt. Secy	L/Ground Floor/107	9849904795	23450334	24034014	2409
8.	R.Laxmaiah, Dy. Secy.	L/Ground Floor/116	9849904766	--	27907796	2409
9.	S.Viswanatha Rao, OSD	L/Ground Floor/103	9849904767	23452153	27860271	2625
10.	S.Devendar Reddy, Addl.Dir	L/Ground Floor/114	9849904768	23452153	27428090	2625
11.	V.V.V.Satyanarayana, A.S.	L/Ground Floor/123	9849904764	--	--	2527
12.	P.Sambasiva Rao, A.S.	L/Ground Floor/125	9849904765	--	24023116	---
13.	M.Subhan Khan, A.S.	L/Ground Floor/115	9849904769	--	65135682	2866
14.	K.Nagendra Babu, A.S.	L/Ground Floor/125	9849904771	--	20063654	2907
15.	T.Narasaiah, A.S.	L/Ground Floor/125	9849904773	--	--	2409
16.	P.Venkat Reddy, A.S.	L/Ground Floor/115	9849904783	--	24037909	--
17.	N.Srinivasulu, A.S.	L/Ground Floor/123	9000904619	--	--	--
18.	VSC Kesava Rao, AD (UBS)	L/Second Floor	9849904775	--	--	2268
19.	S.O. (OP)	L/Ground Floor/118	9849904772	--	--	2729
20.	Satyanarayana, S.O. (Coordn.	L/Ground Floor/117	9849904770	--	--	2362
21.	P.S. to Prl. Secy.	L/Ground Floor/105	9849904776	--	--	--
22.	P.A. to Prl. Secy.	L/Ground Floor/105	9849904763	--	--	--
23.	P.S. to Secretary (P)	L/Ground Floor/112	9849904780	--	--	--
24.	P.A. to Joint Secretary	L/Ground Floor/107	9849904777	--	--	--
25.	P.S. to Jt. Secy. (R)	L/Ground Floor/107	9000904615	--	--	--

26	P.S. to Spl. Secy.	L/Ground Floor/107	---	--	--	--
27	P.Kiran Kumar, S.O. (H)	L/Ground Floor/117	9000904616	--	--	--
28	K.S. Prasad, S.O. (K)	L/Ground Floor/117	9000904618	--	--	--
29	K.V.Lalitha, S.O. (Vig.II)	L/Ground Floor/117	9000904620	--	--	--
30	M.Pratap Reddy, S.O. (B)	L/Ground Floor/117	9000904621	--	--	--
31	Ch.ChandrasekharSarma, S.O. (G-Section)	L/Ground Floor/117	9000904622	--	-	--
32	P.Laxman, S.O. (Vig.I)	L/Ground Floor/117	9000904623	-	-	--
33	K.Degamber,PA to Spl. Secy	L/Ground Floor/117	9000904624	-	-	--
34	T.Srinivasulu, S.O. (L)	L/Ground Floor/117	9000904625	-	-	--
35	G.Devender Reddy, S.O. (C)	L/Ground Floor/117	9000904626	-	-	2728
36	P.Sai Kumar, S.O. (D)	L/Ground Floor/117	9000904627	-	-	--
37	S.O. (J)	L/Ground Floor/117	9000904628	-	-	--
38	Prasad Babu, S.O. (Vig.III)	L/Ground Floor/117	9000904629	-	-	--
39	Venkatakrishna, S.O. (OP.II)	L/Ground Floor/117	9000904630	-	-	--
40	K.S.GangaiDas, R.O.(UBS	L/Ground Floor/117	9000904631	-	-	--
41	V.V.Krishna Reddy, S.O. (E)	L/Ground Floor/117	9000904632	-	-	2728
42	P.V.Raghuram, S.O. (M)	L/Ground Floor/117	9000904633	-	-	--
43	J.Nagamani Bai, S.O. (CMP)	L/Ground Floor/117	9000904634	-	-	2362
44	V.Krishna Murthy, S.O. (A)	L/Ground Floor/117	9000904635	-	-	--
45	B.Yadagiri, S.O. (I)	L/Ground Floor/117	9000904636	-	-	--
46	A.Ramakrishnarao, S.O. (W)	L/Ground Floor/117	9000904637	-	-	--
47	S.O.(Vig.IV-Section)	L/Ground Floor/117	9000904638	-	-	--
48	P.Krishna Mohan, S.O. (TC)	L/Ground Floor/117	9000904639	-	-	--
49	V. Thimmaiah S.O. (Election)	L/Ground Floor/117	9848308816	-	-	-
50	Ram Mohan S.O. (F)	L/Ground Floor/117				

**Directory of Officers and Employees
(Section 4(1)(b)(ix))**

10.1. Please provide information on officers and employees working in different units or offices at different levels and their contact addresses in the following format (including officers in charge of grievances redressal, vigilance, audit etc.)

Sl. No.	Name of Office/ Administrative Unit	Name, Designation & address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel: Fax	Email
1.	MA & UD Dept., A.P. Sectt., Hyd	Dr. C.V.S.K. Sarma, IAS., Prl. Secy. to .Govt., Hyd	23452499 23450622 (R) 23550256	
2.		Sri S.P. Singh, IAS., C & S.O., E.O. Prl. Secy. to Govt., GHMC, Hyd	23262266 23227958	
3.		Smt. Pushpa Subrahmanyam, IAS., Secy. to Govt., A.P. Sectt., Hyd	(R) 23540525	secymaud@ap.gov.in
4.		Sri P.K. Jha, IFS., Spl. Secy. to Govt., & Chief Vig., Officer	23452152 (R) 27675323	
5.		Sri Lokesh Jayaswal, IFS., Jt. Secy. to Govt.	23453674 (R) 23395237	lokeshja@hotmail.com
7.		Sri. K. Ramachandra Reddy, Jt. Secy. to Govt.	23450334 (R) 24034014	
8.		Sri R. Lakshmaiah, Dy. Secy. to Govt.	23454599 (R)27907796	
9.		Sri S. Vishwanath, OSD. to Govt.	23452153 (R)23452153	
10.		Sri S. Devender Reddy, Addl Director.	23452153	
11.		Sri M. Subhan Khan, A.S to Govt.	9849904769	
12.		Sri T. Narsaiah, A.S. to Govt.	9849904773	
13.		N. Srinivasulu A.S. to Govt.	9000904619	
14.		Sri P. Venkat Reddy, A.S. to Govt	(R) 24037909 9849904783	
15.		Sri V.V.V. Satyanarayana, A.S. to .Govt	9849904764	
16.		Sri K. Nagendra Babu, A.S. to Govt	(R)20063654 9849904771	
17.		Sri P. Sambasiva Rao, A.S. to Govt	(R) 23718857 9849904765	

STATEMENT SHOWING DETAILS OF MONTHLY REMUNERATION RECEIVED BY THE OFFICERS / STAFF IN THE DEPARTMENT.

SECTION 4(1) (b) (X)

Sl. No	Name & Designation	Remuneration
1	Dr. C.V.S.K Sarma, I.A.S., Prl Secy to Govt.	1,14,091
2	Smt. Pushpa Subrahmanyam, I.A.S., Secy to Govt.	95,426
3.	P.K.Jha, IFS, Spl. Secy.	1,00,097
4.	Lokesh Jayaswal, IFS, Joint Secy. to Govt.	47,763
5.	T.Krishna, Joint Secy.	45,949
6.	RamachandraReddy, Jt. Secy	47,145
7.	R.Laxmaiah, Dy. Secy.	29,718
8.	S.Viswanatha Rao, OSD	62,772
9.	S.Devendar Reddy, Addl.Dir	47,145
11.	V.V.V.Satyanarayana, A.S.	37,088
13.	P.Sambasiva Rao, A.S.	40,511
14.	M.Subhan Khan, A.S.	37,038
15.	K.Nagendra Babu, A.S.	40,441
16.	T.Narasaiah, A.S.	42,720
17.	P.Venkat Reddy, A.S.	37,038
18	N.Srinivasulu, A.S.	29,441
19.	VSC Kesava Rao, AD (UBS)	33,937
20.	S.O. (OP) Vacant	-----
21.	Satyanarayana, S.O. (Coordn)	27,162
22.	P.S. to Prl. Secy.	28,035
23.	P.A. to Prl. Secy.	
24.	P.S. to Secretary (P)	43,195
25	P.A. to Joint Secretary	20,508
26	N.Jhancy, PS. to Jt. Secy. (R)	26,073
27	P.Kiran Kumar, S.O. (H)	24,533
28	K.S. Prasad, S.O. (K)	25,818
29	K.V.Lalitha, S.O. (Vig.II)	27,132
30	M.Pratap Reddy, S.O. (B)	22,177
31	Ch.ChandrasekharSarma, S.O (G-Section)	33,135
32	P.Laxman, S.O. (Vig.I)	20,918
33	K.Degamber, PA to Spl. Secy	13,037
34	T.Srinivasulu, S.O. (L)	26,519
35	G.Devender Reddy, S.O. (C)	26,459
36	P.Sai Kumar, S.O. (D)	35,086
37	S.O. (J) Vacant	-----
38	Prasad Babu, S.O. (Vig.III)	33,150
39	Venkatakrishna, S.O. (OP.II)	25,818
40	K.S.Gangaiah Das, R.O.(UBS)	33,827
41	V.V.Krishna Reddy, S.O. (E)	29,202
42	P.V.Raghuram, S.O. (M)	25,174
43	J.Nagamani Bai, S.O. (CMP)	17,021
44	V.Krishna Murthy, S.O. (A)	27,142
45	B.Yadagiri, S.O. (I)	25,908
46	A.Ramakrishnarao, S.O. (W)	36,302
47	Vacant S.O.(Vig.IV-Section)	
48	P.Krishna Mohan, S.O. (TC)	16,614
49	V. Thimmaiah, S.O. (Election)	22,754
50	M. Sathaiah SR Investigator (Deputy)	33,867
51	K.S. Gangayya Dasu, Research Officer (FIN & PLG)	33,827
52	N. Jhancy PS to Secretary	26,073
53	T. Nirmala PS to Secretary	43,195
54	V. Srinivasa Rao PS to Secretary	20,623

55	K. Vijaya Bhaskar SR Stenographer	18,233
56	Umarani K SR Stenographer	19,635
57	G. Srinivas Rao SOL Category Steno	22,508
58	SR Stenographer	18,233
59	P. Surya Kumari SR Stenographer	20,508
60	K. Digamber Typist/Steno-Typist	13,037
61	D.V. Satyakala A.S.O-I (OP-I)	20,836
62	R. Hemalatha A.S.O.-II (OP-II)	
63	A. Venkateswara Rao A.S.O.-I (OP-II)	18,695
64	Vacant A.S.O.-II (OP-II)	
65	Vacant A.S.O.-I (A)	
66	K. Lalbahadur Shastri A.S.O.-II (A)	17,778
67	Vacant A.S.O-I (B)	
68	K. Mallikarjuna Rao A.S.O-II (B)	17,778
69	M. Mirian Dutt A.S.O-I (C)	19,782
70	Vacant A.S.O.-II (C)	
71	R.V. R. Arundhati Devi A.S.O.I (D)	24,929
72	Vacant A.S.O.-II (D)	
73	Vacant A.S.O-I (E)	
74	A. Usha Rani A.S.O.-II (E)	23,646
75	D.BalaSatyanarayana A.S.O-I (F)	19,155
76	Vacant A.S.O-II (F)	
77	Vacant A.S.O.-I (G)	
78	A. Madhava Krishna Rao A.S.O-II (G)	21,223
79	D. Balakrishna A.S.O-I (H)	
80	P. Chandrasekhar A.S.O.-II (H)	16,483
81	S. Neelamaiah A.S.O.I (I)	
82	M. Shiva Kumari A.S.O.-II (I)	15,852
83	M . Veeraiah A.S.O.-I (J)	17,768
84	Vacant A.S.O.-II (J)	
85	B. Lourdo Raju A.S.O.-I (K)	20,673
86	Vacant A.S.O.-II (K)	
87	M. Raj Gopal A.S.O.-I (L)	24,363
88	Vacant A.S.O.-II (L)	
89	Y. Rama Chandra Reddy A.S.O.-I (M)	15,960
90	D. Venkateshwarlu A.S.O.-II (M)	18,206
91	Vacant A.S.O.-I (TC)	
92	S. Surya Kumari A.S.O.-II (TC)	18,216
93	D. Manjunath A.S.O.-I (W)	21,923
94	Vacant A.S.O.-II (W)	
95	Vacant A.S.O.-I (ELECTION)	
96	Vacant A.S.O.-II (ELECTION)	
97	Siva Prasad A.S.O.-I (VIG-I)	17,290
98	Vacant A.S.O.-II (VIG-I)	
99	G. Venkateshwarlu A.S.O.-I (VIG-II)	18,336
100	Vacant A.S.O.-II (VIG-II)	
101	B.V. Varaprasad A.S.O.-I (VIG-III)	23,080
102	Vacant A.S.O.-II (VIG-IV)	
103	K. Reddi Ratnam A.S.O.-II (VIG-IV)	24,929
104	Smt. N. Dayananda Kumari A.S.O.-I (CMP)	20,673
105	Smt. B.V. Ramananna A.S.O.I (CO-ORDN)	20,673
106	Surya Gopi A.S.O.-I (UBS)	21,908
107	Arjun Office Subordinate	14,824
108	Jagan Mohan A Office Subordinate	13,408
109	Lunavath Ramu Office Subordinate	10,748
110	Mir Ahmed Ali Office Subordinate	7,139
111	Abdul Khaleel Office Subordinate	11,456
112	Jangaiah B Office Subordinate	14,447

113	Janimiya MD Office Subordinate	15,593
114	Lakshmi Bai Office Subordinate	13,755
115	M . Harini Office Subordinate	8,354
116	Mukeshwar D Office Subordinate	15,593
117	Nazeer Ahmed Mohd Office Subordinate	15,327
118	Rambabu C Office Subordinate	14,547
119	Subramanyam P Office Subordinate	15,242
120	Umavathy G Office Subordinate	14,824
121	Venkatesh T Office Subordinate	20,798
122	Govind Premraj Record Assistant	16,851
123	Kalavathi N Record Assistant	11,752
124	Lakshmi M Record Assistant	16,871
125	N. Ashok Record Assistant	16,443
126	Prameela K Record Assistant	15,578
127	K. Sarada JAMEDAR	16,851
128	B. Balamma SWEEPER	16,036
129	G. Krishnaveni SWEEPER	10,748
130	C . Naga Mallesh SCAVENGER	13,755
131	M. Laxmibai SCAVENGER	13,408
132	Dhanajaya D DRIVER	16,758
133	P.M. Subhani DRIVER	20,423
134	G. Satterma SWEEPER	15,217
135	Syed Umdamiya DRIVER/AUTO DRIVER	15,099

**Budget Allotted to each Agency including Plans etc.
(Section 4 (1)(b)xi)**

M.J.H.2217 S.M.J.H.80 M.H.800 OTHER EXPENDITURE H.O.D. MUNICIPAL.	Accounts 2007-08	Budget Estimate 2008-09	Revised Estimate 2008-09	Budget Estimate 2009-10
Total 2217	24,66,79	25,40,95	25,47,88	25,55,89
2251 SECRETARIAT SOCIAL SERVICE M.H. 090 SECRETARIAT S.H. (07) Municipal Administration and urban Development Department				
010 Salaries				
011 Pay	1,59,87	1,74,22	1,74,22	1,76,25
012 Allowances	28,53	10,45	10,45	10,58
013 Dearness Allowance	56,01	76,66	76,66	1,05,75
015 Interim Relief	-	-	13,43	42,30
016 House Rent Allowance	7,21	26,13	26,13	26,44
017 Medical Reimbursement	5,09	2,61	2,61	2,64
018 Encashment of Earned Leave	15,66	10,45	10,45	17,62
019 Leave Travel Concession	79	3,48	3,48	3,52
Total 010	2,73,16	3,04,00	3,17,43	3,85,10
110 Domestic Travel Expenses				
111 Travelling Allowance	1,31	1,89	1,89	1,89
120 Foreign Travel Expenses				
121 Foreign Travel Expenses	2,17	--	--	--
130 Office Expenses				
131 Service Postage, Telegram and Telephone Charge	2,82	6,63	6,63	6,63
132 Other Office Expenses	5,31	4,68	3,51	4,68
134 Hiring of Private vehicles	93	--	--	2,16
Total 130	9,06	11,31	10,10	13,47
240 Petrol, Oil and Lubricants	5,91	8,04	6,03	8,04
280 Professional Services				
284 Other payments	62	20	20	20
300 Other Contractual Services	4,41	--	--	7,50
310 Grants-in-Aid				
312 Other Grants in Aid	5	--	--	--
510 Motor Vehicles	39	1,59	1,59	1,59
Total S.H. (07)	2,97,08	3,27,03	3,37,28	4,17,79
Total M.H. 090	2,97,08	3,27,03	3,37,28	4,17,79
Total 2251	2,97,08	3,27,03	3,37,28	4,17,79

M.H. 2251 M.H. 090 SECRETARIAT H.O.D. MUNICIPAL.	Accounts 2007-08	Budget Estimate 2008-09	Revised Estimate 2008-09	Budget Estimate 2009-10
Total 010	23,95	25,19	25,19	---
020 Wages	--	23	23	--
110 Domestic Travel Expenses				
111 Travelling Allowances	2,05	1,99	1,99	--
130 Office Expenses				
131 Service Postage, Telegram and Telephone Charges	1,16	1,14	1,14	--
132 Other Expenses	6,59	7,17	7,17	--
Total 130	7,75	8,31	8,31	--
510 Motor Vehicles	56	1,10	1,10	--
Total S.H. (07)	34,31	36,82	36,82	--
S.H. (19) Municipal Administration and Urban Development Department (Urban Basic Services) (Swarna Jayanthi Shahari Rojgar Yojana)				
010 Salaries				
011 Pay	--	2,76	2,76	--
012 Allowances	--	12	12	--
013 Dearness Allowances	--	1,01	1,01	--
016 House Rent Allowances	--	1,66	1,66	--
017 Medical Reimbursement	--	13	13	--
018 Encashment of Earned Leave	--	51	51	--
019 Leave Travel Concession	--	13	13	--
Total 010	--	6,32	6,32	--
020 Wages	--	6	6	--
030 Overtime Allowance	--	29	29	--
110 Domestic Travel Expenses				
111 Travelling Allowances	21	43	43	--
130 Office Expenses				
131 Service Postage, Telegram and Telephone Charges	4	24	24	--
132 Other Office Expenses	2,61	6,68	6,68	--
Total 130	2,65	6,92	6,92	--
510 Motor Vehicles	13	66	66	--
Total S.H. (19)	2,99	14,68	14,68	--
Total G.H. 06	37,30	51,50	51,50	--

M.J.H.2251 S.M.J.H.80 M.H. 090 SECRETARIAT H.O.D. MUNICIPAL.	Accounts 2007-08	Budget Estimate 2008-09	Revised Estimate 2008-09	Budget Estimate 2009-10
Total 2217	24,66,79	25,40,95	25,47,88	25,55,89
G.H. 10 Centrally Sponsored Schemes S.H. (19) Municipal Administration and Urban Development Department (Urban Basic Services) (Swarna Jayanthi Shahari Rojgar Yojana)				
010 Salaries				
011 Pay	--	2,97	2,97	2,97
012 Allowances	--	18	18	18
013 Dearness Allowance	--	1,31	1,31	1,31
015 Interim Relief	--	--	--	71
016 House Rent Allowance	--	45	45	45
017 Medical Reimbursement	--	4	4	4
018 Encashment of Earned Leave	--	18	18	18
019 Leave Travel Concession	--	6	6	6
Total 010	--	5,19	5,19	5,19
020 Wages	--	7	7	7
030 Overtime Allowances	--	29	29	29
110 Domestic Travel Expenses				
111 Travelling Allowances	13	43	43	43
130 Office Expenses				
131 Service Postage, Telegram and Telephone Charges	3	60	60	60
132 Other Office Expenses	2,26	2,52	2,52	2,52
Total 130	2,29	3,12	3,12	3,12
510 Motor Vehicles	4	65	65	65
Total S.H. (19)	2,46	9,75	9,75	10,46
Total G.H. 10	2,46	9,75	9,75	10,46
Total M.H. 090	39,76	61,25	61,25	10,46
Total 2251	39,76	61,25	61,25	10,46
Total MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT	1439,40,37	2384,13,25	1905,36,25	2313,32,88

Name of the Scheme	Accounts 2007-08	Budget Estimate 2008-09	Revised Estimate 2008-09	Budget Estimate 2009-10
MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT, SECRETARIAT 2251 Secretariat Social Service M.H. 090 Secretariat S.H. 19 Municipal Administration and Urban Development Department (Urban Basic Services) (Swarna Jayanthi Shahari Rojgar Yojana)	2,46	9,75	9,75	10,46
Total 2251	2,46	9,75	9,75	10,46
Total MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT, SECRETARIAT	2,46	9,75	9,75	10,46
Total Demand	2,46	9,75	9,75	10,46

Names, Designations and other particulars of Public Information Officer's
(Section 4 (1)(b)(xvi)

MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT DEPARTMENT

Name & Designation of Appellate Authority	Name of the Public Information Officer	Name of the Asst. Public Information Officer	Address with Telephone No.
(1)	(2)	(3)	(4)
Dr.C.V.S.K. Sarma, IAS, Principal Secretary to Govt.,			L/Ground Floor/104 9848128711 23452499 23450622
Sri S.P. Singh, IAS., Commr. & S.O. & E.O. Prl. Secy. to Govt.			23262266 23261262 MCH Complex, Tankbund
Smt Pushpa Subrahmanyam, IAS, Secretary to Govt.			L/Ground Floor/110 9849904782 23454965
	P.K.Jha, IFS, Spl. Secy.		L/Ground Floor/108 9849904774 23452152
	Lokesh Jayaswal, IFS, Joint Secy. to Govt.		L/Ground Floor/106 9866265261 23453674
	T.Krishna, Joint Secy.		L/Ground Floor/104 9949904781 23450353
	RamachandraReddy, Jt. Secy		L/Ground Floor/107 9849904795 23450334
	R.Laxmaiah, Dy. Secy.		L/Ground Floor/116 9849904766
	S.Viswanatha Rao, OSD		L/Ground Floor/103 9849904767 23452153
		V.V.V.Satyanarayana, A.S.	L/Ground Floor/123 9849904764
		P.Sambasiva Rao, A.S	L/Ground Floor/125 9849904765
		M.Subhan Khan, A.S.	L/Ground Floor/115 9849904769
		K.Nagendra Babu, A.S.	L/Ground Floor/125 9849904771
		T.Narasaiah, A.S.	L/Ground Floor/125 9849904773
		P.Venkat Reddy, A.S.	L/Ground Floor/115 9849904783
		N.Srinivasulu, A.S.	L/Ground Floor/123 9000904619